

## Shumei University (秀明大学)

### Evaluation summary

#### “Standard 1. Mission and Objectives, etc.”

The institution clearly and specifically stated its mission and objectives in Article 1 of the school rules in accordance with its school philosophy: “Always seek the truth, build friendships, and foster human resources who can contribute to society.” It appropriately and explicitly stated its educational objectives in the school rules. Those objectives were expressed in plain and concise text, and publicized internally and externally through various public relations media, including the website.

In order to embody its mission, goals and educational objectives, the institution considered the cultivation of human resources that balance “intelligence, skills and feeling” as its originality and features, and promoted curriculum reform and study abroad programs in response to the demands of society. Its originality and features were reflected in its three policies (i.e., the diploma policy, curriculum policy and admission policy).

#### “Standard 2. Learning and Teaching”

For acceptance of students, the institution clearly defined its admission policy for each faculty and department, which was publicized internally and externally. It has also developed a systematic educational curriculum according to its curriculum policy which was clearly defined based on its educational objectives.

The institution established a structure to provide learning and class support in collaboration with teachers and other school staff. It specified the requirements for accreditation and promotion in the school rules and syllabus, and those for graduation/completion certification in various rules, including the school rules.

For career guidance, the institution established a structure to systematically provide student support in collaboration with teachers and other school staff. To evaluate the achievement status of educational objectives, it implemented a “Class Improvement Questionnaire”. The Faculty Development (FD) Committee reviewed the results of such questionnaires and has made efforts for improvement. For student services, it has worked to enhance its own financial assistance, and has encouraged supervisory teachers to give individual students advice on their mind, body and school life, etc.

The institution appointed the required number of teachers based on the Standards for Establishment of Universities, and promoted school-wide efforts by establishing the “Liberal Arts Education Committee” to build a structure to provide liberal arts education. It has created a learning environment necessary for the achievement of educational objectives, including school premises, buildings, and facilities and equipment, which means that it has ensured appropriate maintenance and management.

#### “Standard 3. Management, Administration and Finance”

In terms of management discipline and integrity, the institution was established and operated in

accordance with applicable laws and regulations, as well as the Standards for Establishment of Universities.

The board of directors discussed important matters concerning management and operations specified in the articles of endowment, and made decisions about them toward the achievement of its mission and objectives. For the purpose of ensuring information-sharing, contact and coordination between the governing body and school organization, the institution facilitated collaboration, communication and decision-making between the academic organization and the clerical organization by holding an “Executive Meeting”.

To improve the functionality of the operations execution structure, the institution promoted sharing of authority and the clarification of responsibilities with the aim of enabling the governing body and school organization to effectively carry out their respective operations. By building an appropriate organizational structure and securing an adequate number of personnel, it has established a system that allows operations to be executed efficiently and effectively. With regard to financial base and income and expenditure balance, it created mid-term goals and plans, and promoted fiscal management based on educational plans. It has also made efforts to secure a stable financial base. As for accounting, it has maintained proper accounting procedures, and has built a structure for accounting audits.

#### “Standard 4. Self-inspection and Evaluation”

The “Shumei University Self-inspection and Evaluation Committee” played a central role in carrying out self-inspection and evaluation activities every year based on the rules, and the institution implemented independent and autonomous self-inspections and evaluations centering on its academic organization. The results of such inspections and evaluations were shared within the institution through various conference bodies, including the teachers and staff liaison council, and the faculty meeting. This means that the institution has implemented self-inspections and evaluations based on evidence.

The PDCA cycle for utilizing the results of self-inspections and evaluations, which had been established as a school-wide system, has performed well structurally.

To sum up, the institution has promoted efforts to “foster human resources who have international and broad visions and insights, as well as the ability to get things done positively, to meet the demands of the new times”. Such high aspirations have been fulfilled by: characterizing an approach to foster excellent human resources who strike the right balance between intelligence, skills and feeling through liberal arts education and practice-based education as its originality and features; reflecting the approach in its educational objectives and purpose of cultivating human resources; and implementing educational practices based on the systematic educational curriculum under the student support structure in collaboration with teachers and other school staff.

For details about “Standard A. Human Resource Cultivation through Study Abroad Programs in England” and “Standard B. Social Contribution”, which are set forth as the institution’s unique initiative based on its mission and objectives, please refer to the general remarks on the standard.