Tokai Gakuin University（東海学院大学）

Evaluation summary

"Standard 1. Mission and Objectives, etc."

The school philosophy is clearly defined as the "development of creative and active educated people with an international view," and "human development" is cited as the institution's faith. The educational principle is defined as the "development of strong and flexible human resources who can act according to their own code of conduct, and under their own judgment and responsibilities." Inheriting the school philosophy and educational principle, the institution has reorganized faculties and departments in order to respond to the demands of the times. To respond to environmental changes inside and outside the institution, it inspects the educational mission and educational goal every year. The school philosophy and educational objectives are displayed in the university brochure and on the website. The institution developed a five-year management plan in the 2011 academic year.

"Standard 2. Learning and Teaching"

The admission policies of each faculty and department are clarified in the entrance examination literature and disclosed on the website. To accept students with various talents and experience, the institution adopts different types of entrant screening methods. However, the number of entrants is below the enrollment capacity in every department. Based on the educational objectives, the institution has clearly stated its policy to organize curricula for each department, and organizes systematic curricula according to the policy. The University Education and Research Development Center is in place to plan and suggest educational content and methods for improvement. Based on the rules, a TA (Teaching Assistant) system is utilized. The student support office plays an important role in responding to students who left school halfway, and collaborates with the student life committee and student life department to provide support to them. For the subject of clinical psychology, class instruction methods are devised, such as giving classes with interactive or multidirectional discussions. The career design committee and the career design department were established, and a "basic course for working skills" starts with first-year students. In this way, student support systems are well-developed.

"Standard 3. Management, Administration and Finance"

Based on the articles of endowment, etc., the roles of the board of directors and board of councilors are defined, and administrative organizations and the roles of the incorporated entity and the university are defined. The board of directors is specified in the articles of endowment of the Incorporated Educational Institution, Kamiya Gakuen, etc., periodical meetings are held almost every month, and occasional meetings are held as needed to make decisions to achieve the mission and goal. The Officers' Meeting was established to complement the faculty meeting as an investigative organization concerning the university's education and research. The institution devises ways to facilitate mutual inspection and communication between the management division and education division, or among teachers and staff. Administrative organizations and role

assignment are clarified based on the rules. Appointment and allocation of teachers and staff are specified in the Incorporated Educational Institution, Kamiya Gakuen Working Rules," "Appointment Rules," etc., and are managed appropriately. For issues in terms of university management and operations, the President holds an Officers' Meeting regularly once a month as a chairperson to discuss solutions. Accounts processing is carried out properly based on the rules.

"Standard 4. Self-inspection and Evaluation"

In 1992, the Self-Inspection Steering Committee Rules were enacted, and the Self-Inspection Steering Committee was organized. In this way, the institution has built a system to carry out self-inspection and evaluation voluntarily from an early stage.

Self-inspection and evaluation are undertaken based on evidence of high objectivity. Reports are prepared based on specific data such as the Student Life Survey, Class Evaluation Questionnaires, and the Annual Report on Health Activities. Feedback on items to be improved or enhanced, which are identified in the reports, is provided to the Officers' Meeting, faculty meetings, etc., and improvement strategies and measures are considered and implemented. The results are reported to and discussed at the Officers' Meeting, the faculty meeting, etc. In this way, there is a system to implement the PDCA cycle on a school-wide level.

To sum up, the institution clearly defines its mission and goal, and develops human resources with an international view. There is a tendency that finance is improving. Therefore, it is desirable that the institution should make even more efforts to secure higher numbers of students.

For details about "Standard A. Collaboration with Social Communities," which is set forth as the institution's unique initiative based on its mission and objectives, please refer to the general remarks on the standard.