

TOKYO SEITOKU UNIVERSITY (東京成徳大学)

Evaluation summary

“Standard 1. Mission and Objectives, etc.”

The institution has specifically and clearly defined its mission, goals and educational objectives as “cultivation of students’ ability to understand other people and multiculturalism, and to express themselves”, based on its school philosophy of “fostering capable and respectable (= seitoku) people”, using a concise and simple expression.

With an emphasis on its mission, “promotion of coexistence and communication”, as one of its educational and research activities, the institution has strived to respond to the changing times and social needs in a timely way in compliance with laws and regulations.

The institution has made adequate efforts to publicize its mission, objectives and school philosophy and to gain understanding and support internally and externally. And has reflected them in three policies (i.e. diploma policy, curriculum policy and admission policy). It has shown the direction which it should head in its mid- and long-term plan. It has established an education and research structure to achieve its mission, goals and educational objectives.

“Standard 2. Learning and Teaching”

The institution has clearly defined its admission policy, which has been publicized, and devised ways of accepting students. It has also clearly defined its curriculum policy according to the educational objectives, and devised and developed teaching methods. It has promoted school-wide efforts to create an education and learning support system in collaboration with teachers and other school staff, and has produced positive results. A structure to provide career education and placement assistance was created, and has functioned well.

The institution has clearly set criteria for accreditation, graduation/completion certification, grade point average (GPA), etc., and has conducted strict assessment based on them. It created a system to confirm the achievement status of educational objectives and provide feedback through class evaluation questionnaire surveys and faculty development (FD) workshops, which has produced positive results. The Student Life Support Division played a central role in providing support for secure school life. According to its educational objectives and curricula, an adequate number of teachers were appointed, necessary facilities were built, and were maintained appropriately.

“Standard 3. Management, Administration and Finance”

The institution has maintained of management discipline and integrity in compliance with applicable laws and regulations by unifying the operations of the governing body and the school organization.

Under a system to reflect the institution’s intention, the board of directors functioned as an organization responsible for making strategic decisions to achieve the mission and objectives.

The institution has established a decision-making system that functions properly through various meetings and organizations, including the faculty meeting, under which the principal can exercise

leadership.

Maintaining a stable financial base, the institution has been properly operated under the mid- and long-term organizational management system. Accounting procedures were performed properly by creating an audits system.

“Standard 4. Self-inspection and Evaluation”

The institution established a system to conduct independent and autonomous self-inspections and evaluations according to its mission and objectives.

It has also established a mechanism to grasp the current situation by sufficient investigation and data collection/check/analysis, and to utilize the results for inspection and evaluation. In addition, for the purpose of properly utilizing self-inspection and evaluation results, it established a mechanism to allow a PDCA cycle to work well in some areas.

To sum up, the institution has defined specific educational objectives according to its school philosophy and concept, and has been operated based on three clearly-defined policies. It has devised ways of developing and implementing the educational curricula, and established a structure to provide education and learning support. In terms of management, administration and finance, it established an appropriate mechanism and operating structure. It has made efforts to take advantage of self-inspection and evaluation results to promote reform and improvement.

For details of “Standard A. Collaboration with Society”, which are set forth as the institution’s unique initiative based on its mission and objectives, please refer to the general remarks on the standard.