

UNIVERSITY OF TOKYO HEALTH SCIENCES (東京医療学院大学)

Evaluation summary

Standard 1. Mission and Objectives, etc.

The University has established the founding principles of “Nurturing human resources who are kind to others and capable of contributing to society” and the educational principles of “Charity, knowledge, and skills”, and has stipulated its mission, goals and educational objectives in concrete and simple language. Under the University’s mission and goals, importance is placed on the concept of “Hands that give people kind medical treatment”.

The University’s mission and goals are made known to executives via the Board of Directors, to faculty and staff via faculty guidebooks, and outside the University via the Campus Guide (student handbook) and University website. The University’s mission and goals as well as its medium-term objectives and plan and future concepts are considered and discussed by the University Operation Council, which comprises the Chair of the Board of Directors, President, Dean, Department Chairs, Director of Academic Administration, and Director of Student Affairs, then proposed to the Faculty Council and the Board of Directors, and formulated after approval by the Board of Directors. An educational and research organization has been created to enable achievement of the University’s mission, goals and educational objectives.

Standard 2. Learning and Teaching

The University’s admission policy is based on its founding principles and made known to prospective students via student application guidelines and the University website, and appropriate entrance examination are conducted. Student numbers are being secured in line with enrollment quotas, and the educational curriculum has been organized in line with the curriculum policy. Staff participate in committees as members, with faculty and staff providing support for learning and class instruction together with teachers and support advisors. Performance evaluations as well as requirements for awarding credits, promotion to the next school year, and certifying graduation are prescribed under the University Regulations. The University has established a Career Center, creating a system for providing counselling and advice. Faculty Development (FD) and Staff Development (SD) courses are provided for faculty and staff, and the results of student questionnaires are provided to faculty as feedback for the purpose of improving tuitions. The University has established a student awards system and its own independent scholarship system, and advice and support are provided via the “Student Council” for student opinions expressed through “Suggestion Boxes”. The required number of full-time faculty has been secured, and regulations regarding faculty recruitment and promotion, such as academic staff selection criteria, have been established. Provision of an educational environment, including University grounds, buildings, and equipment, are in compliance with the Standards for Establishment of Universities, and class sizes are adjusted and appropriately managed in accordance with lesson content.

Standard 3. Management, Administration and Finance

Articles of endowment, University Regulations, and other regulations have been formulated in accordance with the University’s founding principles and are operated with management discipline. The University strictly complies with laws and ordinances, beginning with the Standards for Establishment of Universities, while formulating business plans, and is strengthening collaboration between the University's incorporated entity and education and learning divisions. Regulations related to environmental protection, human rights, and safety have been established and various information is made widely known both on-campus and outside of the University via the University’s website. Under the strong leadership of the Chair of the Board of Directors, the Board of Directors has created a strategic decision-making based on the articles of endowment. The University President demonstrates leadership through means such as conducting University Operation Council meetings prior to Faculty Council meetings, while at the same time listening to the opinions of young faculty. An organizational structure that clearly established authorities and responsibilities and system for executing University operations have been put in place, and staff

take part in training workshops with the aim of improving quality. Appropriate financial operations are carried out in accordance with the Medium-Term Management Plan, and accounting procedures are appropriate. Accounting audit are performed by external accounting firms, while audits are performed by auditors.

Standard 4. Self-Inspection and Evaluation

Under Article 2 of the University Regulations, it is prescribed that self-inspections and evaluations regarding educational and research activities be carried out, and the results of self-inspections and evaluations publicly disclosed, and self-inspections and evaluations are conducted in accordance with the University of Tokyo Health Sciences Self-Inspection and Evaluation Committee Operation Bylaws. The Self-Inspection and Evaluation Committee comprises members appointed by the University President, including the Dean, Department Chairs, Course Directors, Director of the Student Counseling Office, Director of Career Center, University Secretary General, and administrative staff of the University Headquarters, and self-inspections and evaluations are to be carried out every three years. Data for self-inspections and evaluations comprises data from surveys of various committees and faculty and staff and well as student questionnaires, and the University of Tokyo Health Sciences Self-Inspection and Evaluation Report for the 2015 Academic Year was compiled and posted in the University's website, making the information available to the general public. Although the University has yet to fully construct University-wide frameworks and mechanisms for utilizing self-inspection and evaluation results, it plans to create an Institutional Research (IR) function as a university organization, and is seeking mechanisms to function like a PDCA cycle in addition to establishing an evaluation system.

In summary, the University has established the founding principles of "Nurturing human resources who are kind to others and capable of contributing to society". Now in its sixth year of operation, it is a medical care university that is gradually establishing organizational structure, operations, and regulations. Under the strong leadership of the Chair of the Board of Directors, the Board of Directors, Faculty Council, University Operation Council, and other committees carry out discussions and implement operations. The University focuses on community collaboration, has a stable financial base, and carries out appropriate accounting procedures.

Note that with regard to the University's unique initiatives regarding its mission and goals, the general comments on "Standard A. Social contribution with collaboration between faculty and staff (community contribution)" should be referred to.