

## Nagasaki International University (長崎国際大学)

### Evaluation summary

#### **Standard 1. Mission and Objectives, etc.**

The University's mission, goals and educational objectives are clearly stipulated in the University Regulations etc., and specifically and succinctly put into writing. The individuality and distinctive quality of the University are based on the founding principles of the educational foundation Kyushu Bunka Gakuen, reflected in the founding principles, educational targets and motto of the University and made clear. The formulation of mission, goals and educational objectives, and establishment and reviews of the three policies (diploma, curriculum and admission policies) that reflect these are participated in by the faculty, staff and executives of the University's incorporated entity, and with their understanding and support its mission, goals, educational objectives and three policies are publicized internally and externally. The mid-term plan and the three policies detail the educational principles and motto and have been formulated to reflect these. The educational and research organization of each faculty, department and graduate school has been satisfactorily arranged to attain the founding principles and educational objectives.

#### Good point

- Introduction to Hospitality is a mandatory first-year experience course creating the foundations for attaining the diploma policy, and is worthy of evaluation for its individuality and distinctive quality.

#### **Standard 2. Students**

An admission policy based on the educational objectives is stipulated, publicized and an entrance examination for the admission of a wide variety of students is operated under an appropriate system using a fair and reasonable method, and is reviewed annually. An appropriate support system for learning and class instruction through collaboration between faculty and staff is in place, TAs (teaching assistants) are suitably posted, and the faculty and staff share information with regard to students who require special consideration in learning. A Career Center has been established, in collaboration with the Nagasaki Employers' Association extra-curricular internships are offered, and a system for the support of students' independence is in place and appropriately operated. Adequate student services are provided mainly by the Student Council and Student Affairs Division. Financial assistance is provided by a unique system exempting fees in many areas of tuition, and support is provided for international students such as consultation of daily life and help with various procedures. The surface area of the campus meets the Standards for Establishment of Universities, consideration has been paid to barrier-free access, earthquake resistance standards are met and the educational and research environment is suitably prepared and managed. The opinion and requests of students are ascertained and analyzed through the use of class questionnaires, reflection cards in classes and a university intranet called Portfolio, and the University strives to put them to use in making

improvements. The opinions of graduates are incorporated in the facilities and equipment, which are updated annually.

### **Standard 3. Educational Curriculum**

A diploma policy based on the whole University's three policies and the objectives of the faculties and departments is stipulated and made widely known. The evaluation breakdown of the five abilities shown in the diploma policy is stated in the syllabus, standards for awarding credits, promotion to the next school year and certifying graduation and completion etc. are appropriately stipulated, and stringently applied. A curriculum policy based on the educational objectives has been formulated, and a systematic curriculum in line with it arranged and implemented. Throughout all the university-wide common courses a wide range of education can be obtained in line with the founding principles. Active learning is a part of all courses, and the implementation of ingenuity in and development of teaching methods is effectively pursued. By judging the degree to which the three policies are being attained, the learning outcomes of students is evaluated. Through various surveys learning outcomes are appropriately inspected and evaluated. A student class questionnaire is implemented once each semester, action plan sheets are compiled, and published on the University website and the intranet called Portfolio.

Good points

- The faculty member in charge of each course states in the syllabus the evaluation breakdown of each of the five abilities shown in the diploma policy, namely: "professionalism," "ability to collect and analyze information," "communication ability," "cooperative and problem-solving ability," and "ability to appreciate diversity." The way that performance evaluations are made in line with these merits evaluation.
- All of the courses include active learning, and through the everyday use of the Portfolio, which makes visible the learning and education process, regular evaluations are made of the degree to which the diploma policy is being attained using the hospitality rubric, and all of these are worthy of high evaluation.

### **Standard 4. Faculty and Staff**

The University posts three Vice Presidents and a system in which the President can exercise leadership is in place. The President's authorities, responsibilities are clearly indicated in the University Regulations etc. With regard to university operation, the President presents policies through the Faculty Council. The personnel requisite for the execution of education and learning management are in place, and each department's division of duties is clear. All the faculties and graduate schools have secured the requisite full-time faculty, and they are appropriately posted. Furthermore, selection guidelines and qualification criteria for the recruitment and promotion of faculty are stipulated in regulations, and are appropriately applied. FD (Faculty Development) is effectively implemented by the Self-Inspection and Evaluation Committee, and training for the improvement of the quality and ability of staff engaged in university operation is implemented on an

organized basis mainly by the Self-Inspection and Evaluation Committee. The faculty are given individual offices and an appropriately managed research environment is in place. Guidelines on Research Ethics have been stipulated and in line with the Faculty Research Expenses Regulations research funds are appropriately allotted to the entire faculty. The University strives to provide manpower assistance for research by employing part-time staff etc. when necessary.

#### **Standard 5. Management, Administration and Finance**

The University's incorporated entity is appropriately managed in line with laws and its various regulations, and efforts are made to maintain management discipline and integrity. While paying consideration to the environment, human rights and security, ongoing attempts are made towards the achievement of mission and goals. A system is in place that enables decision-making by the Board of Directors towards the achievement of the University's mission and goals, and this system functions appropriately. An Operation Council has been established, which seeks to promote coordination between the incorporated entity's policies and the University. The matters debated by the Operation Council are also debated and decided upon by the Board of Directors, and an internal control environment in which the Chancellor can exercise leadership has been prepared, and governance functions are being exercised through mutual checks between the University and the incorporated entity's administrative organizations. Appropriate financial operations have been established in line with the mid-term plan, a fiscal balance has been secured for the attainment of mission, goals and educational objectives, and a stable fiscal base established. Accounting procedures are properly conducted in line with the relevant regulations, and a system is in place on which an audit firm conducts an accounting audit and auditors conduct an operational audit and accounting audit, which are stringently implemented.

Good point

- The fact that in the academic year 2018 the University was selected for four types of the Ministry of Education, Culture, Sports, Science and Technology Comprehensive Support Program for Private University Reform, and for all five types in the academic year 2017 is worthy of high evaluation.

#### **Standard 6. Internal Quality Assurance**

Basic policies have been stipulated to promote internal quality assurance, comprehensive biannual self-inspections and evaluations are conducted, and a permanent organizational system is in place. A system for internal quality assurance has been prepared in which, under the responsibility of the President, the University's executives and all constituent members collaborate and cooperate in its promotion. University Regulations stipulate self-inspections and evaluations, which are regularly implemented, and a PDCA cycle is routinely used when necessary. The IR Center analyzes the current situation, identifies issues, visualizes the results of educational improvements, and a system for the adequate surveying, collection of data and its analysis is in place. Internal quality assurance is conducted based on the three policies, and its results are sufficiently reflected in improvements to

education. With regard to inspections and evaluations on the business plan, the Cross-University Education Council deliberates on these matters having sought the opinions of students and external evaluators, in addition to which through the implementation of evaluations by the Self-Inspection and Evaluation Committee members attempts are made to improve university operations, and the functionality of internal quality assurance is becoming better.

Good point

○ In order to promote internal quality assurance, Nagasaki International University Internal Quality Assurance Basic Policy was stipulated in February 2018, a cyclical process for continuous improvement activities developed, and the way that the University is thus continuously encouraging improvements and reform towards the achieving of the University's principles, objectives and educational targets is worthy of evaluation.

In summary, based on the educational foundation Kyushu Bunka Gakuen's founding principles, and in line with the University's autonomously cited mission and goals, appropriate education and research is conducted, and in addition to which the opinions and requests of students, graduates and external parties are appropriately ascertained to implement a PDCA cycle and the University's incorporated entity, faculty and staff all strive to cooperate in reviews and improvements. The state of recent reforms has been particularly highly evaluated by the Comprehensive Support Program for Private University Reform, and the University as serving as a model example for others.

Note that with regard to the University's unique standards, the general comments on "Standard A. The first-year experience courses based on hospitality, one of the founding principles" should be referred to.

It should be noted that the University has cited the following remarks.

1. Development of the Industry-Government-Academia Platform Project by the University and Junior College Union in Western Kyushu Area
2. Regarding collaboration and cooperation with society and local community