

# Japan Institution for Higher Education Evaluation

**Map & Access**

Two minute walk from Ichigaya Station.  
(JR Chuo-Sobu Line, Toei Shinjuku Line and Tokyo Metro Yurakucho/Namboku Lines.)

**Japan Institution for Higher Education Evaluation**

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# Evaluation System

## Evaluation Objectives

The evaluations conducted by JIHEE at the behest of the institutions of higher education are implemented in accordance with the following objectives for the purpose of contributing to the further development of higher education in Japan.

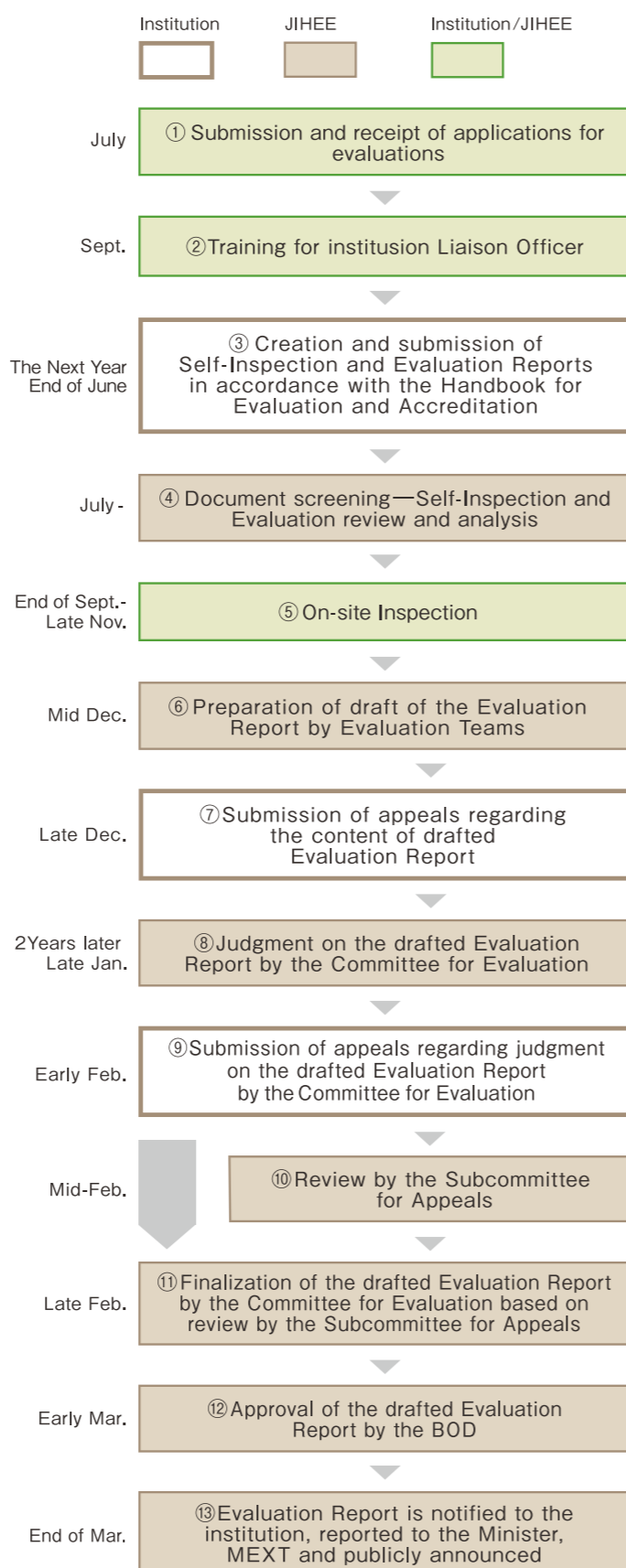
- (1) To evaluate the overall situation of educational and research activities of institutions of higher education, on the basis of the Evaluation Standards developed by JIHEE taking into consideration the analysis of the results of Self-Inspection and Evaluation; and to verify the Self-Inspection and Evaluation and to support the institutions' efforts to strengthen internal quality assurance on their own initiative.
- (2) To assist and promote the autonomous development of educational and research activities on each institution's individuality and distinctive qualities through evaluation that considers the institution's individuality and distinctive qualities.
- (3) To provide support that enables institutions of higher education to attain the backing of the general public through appropriate disclosure of the overall state of their educational and research activities.

## Fundamental Policies of Evaluation

JIHEE conducts evaluations on the basis of the following fundamental policies.

- (1) Evaluation focusing on internal quality assurance
- (2) Evaluation on the basis of Evaluation Standards provided for by JIHEE
- (3) Evaluation focused on the status of educational activities
- (4) Evaluation based on consideration of the individuality and distinctive qualities of each institution
- (5) Evaluation that contributes to the improvement and enhancement of each institution
- (6) Evaluation based on peer reviews
- (7) Qualitative assessment-oriented evaluation
- (8) Communication-oriented evaluation
- (9) Development of a highly transparent and reliable evaluation system

## Basic Schedule for Evaluations



## Evaluation Standards (Universities)

### Standard 1. Mission and Objectives, etc.

- 1-1. Establishment of mission, goals and educational objectives
- 1-2. Incorporation of mission, goals and educational objectives

### Standard 2. Student

- 2-1. Admission of students
- 2-2. Support for learning and class instruction
- 2-3. Career guidance
- 2-4. Student services
- 2-5. Development and improvement of the learning environment
- 2-6. Responses to student opinion and requests

### Standard 3. Educational curriculum

- 3-1. Awarding credits, certifying graduation and completion
- 3-2. Educational curriculum and teaching methods
- 3-3. Inspection and evaluation of learning outcomes

### Standard 4. Faculty and Staff

- 4-1. Functionality of education and learning management
- 4-2. Assignment and professional development of faculty
- 4-3. Training for staff
- 4-4. Support for research

### Standard 5. Management, Administration and Finance

- 5-1. Management discipline and integrity
- 5-2. Functions of the Board of Directors
- 5-3. Facilitation of administration and cross-checks
- 5-4. Financial base and fiscal balance
- 5-5. Accounting

### Standard 6. Internal Quality Assurance

- 6-1. Organizational system for the internal quality assurance
- 6-2. Self-Inspection and Evaluation for the internal quality assurance
- 6-3. Functionality of Self-Inspection and Evaluation

### Standards Unique to Each Institution and Self-Inspection and Evaluation

The six standards set forth by JIHEE are fundamental and common to institutions. Other than these six standards, for the scope focused on as representing its individuality and distinctive quality, the institution establish its own unique standards, Points Evaluated, and Perspectives for Evaluation for conducting Self-Inspection and Evaluation.

### Remarks

In addition to its own unique standards, the institution can describe as remarks its characteristic educational and research activities or enterprises that it wishes to emphasize (up to three items).

### Evaluation Fees

Basic fees per institution	JPY2,000,000 (approx. \$18,200)
Per department	JPY500,000 (approx. \$4,550)
Per graduate school	JPY250,000 (approx. \$2,275)

(1USD≒110JPY)

\*Portion of the cost incurred for On-site Inspection (accommodation, meeting room fees, lunch, etc.)

\*For a non-member university undergoing evaluation, the amount equivalent to membership fees for a period of 7 years will be added, in principle, to the above-listed evaluation fees.

## Evaluation Standards (Junior Colleges)

### Standard 1. Mission and Objectives, etc.

- 1-1. Establishment of mission, goals and educational objectives
- 1-2. Incorporation of mission, goals and educational objectives

### Standard 2. Student

- 2-1. Admission of students
- 2-2. Support for learning and class instruction
- 2-3. Career guidance
- 2-4. Student services
- 2-5. Development and improvement of the learning environment
- 2-6. Responses to student opinion and requests

### Standard 3. Educational curriculum

- 3-1. Awarding credits, certifying graduation and completion
- 3-2. Educational curriculum and teaching methods
- 3-3. Inspection and evaluation of learning outcomes

### Standard 4. Faculty and Staff

- 4-1. Functionality of education and learning management
- 4-2. Assignment and professional development of faculty
- 4-3. Training for staff
- 4-4. Support for research

### Standard 5. Management, Administration and Finance

- 5-1. Management discipline and integrity
- 5-2. Functions of the Board of Directors
- 5-3. Facilitation of administration and cross-checks
- 5-4. Financial base and fiscal balance
- 5-5. Accounting

**Standard 6. Internal Quality Assurance**

- 6-1. Organizational system for the internal quality assurance
- 6-2. Self-Inspection and Evaluation for the internal quality assurance
- 6-3. Functionality of Self-Inspection and Evaluation

**Standards Unique to Each Institution and Self-Inspection and Evaluation**

The six standards set forth by JIHEE are fundamental and common to institutions. Other than these six standards, for the scope focused on as representing its individuality and distinctive quality, the institution establish its own unique standards, Points Evaluated, and Perspectives for Evaluation for conducting Self-Inspection and Evaluation.

**Remarks**

In addition to its own unique standards, the institution can describe as remarks its characteristic educational and research activities or enterprises that it wishes to emphasize (up to three items).

**Evaluation Fees**

Basic fees per institution	JPY2,000,000 (approx.\$18,200)
Per division	JPY200,000 (approx. \$1,820)

(1USD≒110JPY)

- \*Portion of the cost incurred for On-site Inspection(accommodation, meeting room fees, lunch, etc.)
- \*For a non-member Junior College undergoing evaluation, the amount equivalent to membership fees for a period of 7 years will be added, in principle, to the above-listed evaluation fees.

**Evaluation Standards (Fashion Business Professional Graduate Schools)**

**Standard 1: Mission and Objectives, etc.**

- 1-1. Clarity of mission, goals and educational objectives
- 1-2. Pertinence of mission, goals and educational objectives
- 1-3. Effectiveness of mission, goals and educational objectives

**Standard 2: Educational Curriculum**

- 2-1. Clarification of curriculum arrangement policies toward the achievement of educational objectives
- 2-2. Systematic curriculum arrangement in accordance with educational curriculum arrangement policies in consideration of the link between theoretical education and practical education
- 2-3. Effectiveness of class styles, learning instruction, etc., suitable for meeting educational objectives
- 2-4. Definition of requirements for credit recognition and completion certification, operation of their systems, and appropriateness of inspection and evaluation for the achievement of educational objectives

**Standard 3: Students**

- 3-1. Consistency between student admission policies and entrant selection
- 3-2. Appropriate establishment and operation of a learning support system
- 3-3. Appropriate establishment and operation of a student services system

**Standard 4: Teachers**

- 4-1. Appropriateness of teacher assignment for implementation of educational curriculum
- 4-2. Clarity of policies concerning recruitment and promotion of teachers, and appropriateness of their implementation

- 4-3. Appropriateness of the class quota for each teachers, and support system for teacher education and research activities
- 4-4. Effectiveness of efforts to revitalize teacher education and research activities
- 4-5. Appropriateness of decision-making on teacher personnel management

**Standard 5: Education and Research Environment**

- 5-1. Effectiveness of facilities and equipment necessary for the achievement of education and research goals
- 5-2. Ensuring safety of facilities and equipment, and appropriateness of maintenance management

**Standard 6: Self-Inspection and Evaluation**

- 6-1. Pertinence of Self-Inspection and Evaluation
- 6-2. Integrity of Self-Inspection and Evaluation
- 6-3. Effectiveness of Self-Inspection and Evaluation

**Evaluation Fees**

Per graduate School	JPY3,000,000 (approx.\$27,300)
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(1USD≒110JPY)

- \* In all categories of evaluation, the Fashion Business Professional Graduate School will be required to bear part of the expenses related to On-site Inspections.

**Organizational Chart**

