

## SHIZUOKA SANGYO UNIVERSITY (静岡産業大学)

### Evaluation summary

#### “Standard 1. Mission and Objectives, etc.”

The institution clearly defined the philosophy consisting of two items, and its mission consisting of 8 items to show its general direction, mission and objectives, and at the same time clarified its stance for contribution to local communities by the “Declaration of a Prefectural People’s University”. Such mission, goals and educational objectives, which were understood and supported by officers and school staff, were widely publicized internally and externally. The institution established an education and research structure necessary for the achievement of its mission, goals and educational objectives. It has also provided unique and characteristic education, for example by focusing on unleashing and developing individual students’ potentials and promoting human resource education with an eye on students who may “grow dramatically”, or by periodically holding a “Learning Method Seminar” every year to develop its own methods.

#### “Standard 2. Learning and Teaching”

The institution has improved its educational environment, which was managed and operated appropriately. It defined its admission policy for each faculty, based on which entrants were selected in a fair and reasonable way. For accepted students, the institution fulfilled its student quotas overall. At present, however, some departments have not actually fulfilled their student quotas, and there is a difference in the replenishment rate of student quotas. However, they have striven to increase the number of students by using feedback from various quarters. The institution clearly defined its curriculum policy for each department and course. It has also made efforts to organizationally improve teaching methods through class observations by teachers and “Learning Method Seminars”, and to visualize its educational process. As part of the “SSU Education Management Cycle”, inspections and evaluations on the achievement status of educational objectives were conducted toward the “Education and Research Activity Goals” set at the beginning of the year, and based on the “Education and Research Activity Report” made at the end of the year. The institution ensured proper compliance with its diploma policy by appropriately defining the requirements for accreditation, promotion, and graduation/completion.

#### “Standard 3. Management, Administration and Finance”

In accordance with the “Shin Shizuoka Gakuen Articles of Endowment”, the board of directors was nominated as the highest decision-making body, and took the initiative in maintaining the discipline and integrity of management. The functional structure of the clerical organization was built based on organizational rules for the academic institution group, and has been properly operated. With the aim of performing general accounting services properly and efficiently by setting unified rules based on accounting regulations, the institution has performed appropriate accounts processing. In terms of finance, it is notable that it has maintained a lower debt ratio.

In order for the principal to take adequate leadership, the institution built a system to support and assist him/her by creating the principal’s office. Proposals and reports on special missions were

made under the above system, which means that its support system has functioned effectively. The principal announced his/her commitment to education and operations every year, while clerical staff promoted a “campaign to encourage each person to engage in one good deed and two reforming deeds”. It seems that the institution has maintained the right balance between leadership and bottom-up.

#### “Standard 4. Self-inspection and Evaluation”

The institution regularly conducted self-inspections and evaluations according to its mission and objectives, and the results were shared in the institution as well as posted on the website. In addition, the “Policy Management System”, which is a unique self-inspection and evaluation system developed by Shizuoka Sangyo University, was promoted throughout the institution. Progress toward achievement of policies was reviewed once a month, and was made known to all school staff in the form of an “operating report”. Then, issues to be solved, which may be found in the above review, were discussed and examined by a relevant conference body, and were passed on to the next policy for improvement. Previously, collection and analysis of various information had been implemented by the secretariat of the governing body and the Entrance Examination & Public Relations Division. Since 2015, the principal office has performed the function of institutional research (IR) in accordance with new rules.

To sum up, there are few issues and problems to be pointed out in all of the above four standards. In other words, the institution deserves certified evaluation and accreditation. The institution also announced its “Declaration of a Prefectural People’s University”, and has functioned as a locally-based university contributing to local communities. Considering that management of local private universities will grow increasingly severe under circumstances where they must change and evolve continuously to respond to the needs of the times, partly due to a continuous decline in the college-age population, it is expected that the institution will continue its concerted efforts to ensure proper operation.

For details about “Standard A. Collaboration with Local Communities”, which are set forth as the institution’s unique initiative based on its mission and objectives, please refer to the general remarks on the standard.