

## MIYAZAKI INTERNATIONAL COLLEGE (宮崎国際大学)

### Evaluation summary

#### “Standard 1. Mission and Objectives, etc.”

The institution has concretely stated its mission, goals and educational objectives in the school rules and the university brochure, and plainly put the educational objectives for each faculty and department in writing according to its educational objectives. It has shown the originality and features of each faculty on the website according to the educational objectives for each faculty and department. In light of Article 83 of the School Education Act, it laid out appropriate goals as a university. Revisions of the school rules are supposed to be discussed in the faculty meeting, the “Education and Research Council”, etc., and to be decided finally by the board of directors. The above mission, goals and educational objectives have been reflected in three policies (i.e., diploma policy, curriculum policy and admission policy), and the “Mid- and Long-term Plan 2011-2020”. In order to ensure consistency with the mission, goals and educational objectives, the institution has built an appropriate education and research organizational structure.

#### “Standard 2. Learning and Teaching”

To accept entrants, the institution has adopted various forms of entrance selection methods according to its admission policy. It properly developed and followed its diploma and curriculum policies according to the educational objectives for the university as a whole and each faculty. It properly set accreditation and academic assessment criteria, and the requirements for promotion and graduation in the school rules and the student handbook, and has strictly complied with them. It created a career education subject for each faculty. To ensure that students have a stable school life, it has given pre-university training assignments, orientation briefing and first-year education to newly-enrolled students. It has adequately secured and appointed teachers according to the educational objectives and curriculum for each faculty. The campus has appropriate school premises and buildings and other facilities and equipment in accordance with laws and regulations, which were managed and operated properly. The library has sufficient space and academic information materials according to the educational objectives. Taking advantage of a rich natural environment and local characteristics, the institution has strived to create a comfortable environment inside and outside the campus as a whole.

#### “Standard 3. Management, Administration and Finance”

The institution clearly stated the maintenance of discipline and integrity of management in the articles of endowment, and ensured proper operations in accordance with the rules on organizational ethics, including the “Miyazaki Gakuen Auditor-secretary’s Audit Regulations” and the “Miyazaki Gakuen School Personnel Whistle-blowing System Implementation Regulations”. A decision-making structure for achievement of the mission and objectives was established, and has worked well. The articles of endowment stipulate the operation of the board of directors, which has done appropriately. The institution’s decision-making organizations were established, and their authority and responsibility clarified. Active communications between each administrative

operations body and each division in both the school corporation as a whole and the college alone were maintained, and a smooth decision-making process was implemented. The institution created an organizational structure and appointed personnel with a focus on decentralization of authority and clarification of responsibility, and established an effective operation system and functional management system. It formulated a ten-year mid- and long-term plan, “Mid- and Long-term Plan 2011-2020” in 2011, and reviewed the plan based on verification and analysis of business results once every three years. However, the School of International Liberal Arts and the School of Education have not fulfilled their student quotas since its foundation, and financially, the institution has suffered a deficit in the imputed income and expenditure balance. It is expected that it will make efforts to fulfill its student quotas to establish a stable financial base.

#### “Standard 4. Self-inspection and Evaluation”

The institution conducted self-inspections and evaluations in a two-stage “analysis of present state” and “analytical evaluation” in 2002 and 2004, respectively, and announced the results in 2003 and 2005, respectively. Since then, it has continued self-inspection and evaluation activities once every year or two. Data and materials for self-inspection and evaluation were collected and maintained by each division as evidence, and used in self-inspection and evaluation activities with integrity. The institution examined the ideal way of conducting self-inspections and evaluations as a college in 2014, and implemented the new PDCA cycle for self-inspection and evaluation in 2015.

To sum up, the institution has been operated appropriately by building a proper education and research structure according to its school philosophy, and trying various notable measures for learning and teaching. Generally, it has properly performed procedures for management, administration and finance, and made improvements and efforts voluntarily based on a PDCA cycle through self-inspection and evaluation.

For details of “Standard A. Collaboration with Local Communities / Social Contribution”, which are set forth as the institution’s unique initiative based on its mission and objectives, please refer to the general remarks on the standard.