

KOBEYAMATE UNIVERSITY (神戸山手大学)

Evaluation summary

“Standard 1. Mission and Objectives, etc.”

The KOBEYAMATE UNIVERSITY was founded in 1999 and currently has one department and two divisions. Its spirit of foundation was defined as “self-study and cultivation of aesthetic sentiment” which means to aim building of attitude to seek learning actively and peaceful and well-rounded personality. Based on the spirit of foundation, the mission and objectives of the University are defined specifically and clearly in its school code, which states that the University should adhere to relevant laws and regulations, including, but not limited to, the Basic Act on Education, School Education Act, and Private Schools Act. It also defines three policies (diploma policy, curriculum policy, and admission policy) and expresses its characteristics and features. The educational objective is presented in publications such as a campus guide, a university guidance, and a handbook for faculty and specified in its website to get it known to everyone.

“Standard 2. Learning and Teaching”

Although enrollment limit of the University has recently kept unfilled, each department defines admission policy and conducts various examination method to secure the limit. The University also offers “assembly hour” as active learning and experience-based classes of professional-field subjects based on the curriculum policy. It is trying to grow liberal arts education and professional education together by offering consistent practical exercise from the first grade to the fourth grade. In carrier education, it is building a system directly linked to improvement of employment such as opening of new classes in its educational curriculum and introduction of internship. It also addresses student service appropriately by understanding student’s opinion and request (e.g. performing “student satisfaction surveys,” setting “opinion boxes,” etc.) Necessary numbers of full-time teachers and professors are secured in one department and two divisions and they are properly positioned to attain its educational objective. Facilities and equipment as well as compound and buildings of the University meet the standard, are well maintained and operated, and generally utilized effectively.

“Standard 3. Management, Admission and Finance”

The University formulated a business plan in line with the “Management Improvement Plan of the Incorporated School, Kobeyamate Gakuen” submitted to the Ministry of Education, Culture, Sports, Science and Technology to fulfill its social mission and objectives as an educational institution. The meeting of the Board of Directors is held roughly every month and attendance of an auditor and a power of attorney in case of absence are appropriate. The President (the general director of teaching), the President of the junior college, the head of the junior high school and the high school, the general manager of the corporate business and one professor are selected as executive board members to build a

system to reflect intent of faculty council and other faculty members. In system of duties, the “Code of System of Duties of the Incorporated School, Kobeyamate Gakuen” defines working framework and appropriate staffing. In finance, the University tries to build sound financial ground by increasing income from academic fee and gaining external fund, reducing payment including employment cost, and improving excess over expenditure. The accounting procedures are properly conducted based on the “Code of Accounting of the Incorporated School, Kobeyamate Gakuen” and there is cooperation between an auditor and a certified public accountant.

“Standard 4. Self-Inspection and Evaluation”

The University formulated the “Code of Self-Inspection and Evaluation of KOBAYAMATE UNIVERSITY” and the “Code of Self-Inspection and Evaluation Committee of KOBAYAMATE UNIVERSITY” to conduct Self-Inspection and Evaluation periodically centering on the Self-Inspection and Evaluation Committee. The results of the evaluation are published in the “Report of Self-Inspection and Evaluation of KOBAYAMATE UNIVERSITY” and known to everybody through its website. In addition, it collects and analyzes surveys and data in cooperation with various committees including Teaching Branch Committee and Institutional Research (IR) Committee. It formulates goal and plan of the year and summarizes them in a business plan based on the Self-Inspection and Evaluation report and the business report to utilize these results, where a system of the plan-do-check-action (PDCA) cycle is established.

In general, the University is enforcing education properly based on the spirit of foundation and developing educational activities in learning and teaching according to its educational objective. In management and finance, the Board of Directors, the Board of Trustees, council and faculty council cooperate and execute respective duties appropriately. Self-Inspection and Evaluation are summarized in a report and published on its website.

Please see a general comment of the standard for “Standard A. Promotion of Life-long Learning by Accepting Senior Students” defined as a unique framework of the University based on its mission and goal.