

## CHUGOKUGAKUEN UNIVERSITY (中国学園大学)

### Evaluation summary

#### “Standard 1. Mission and Objectives, etc.”

The mission and objectives of the CHUGOKUGAKUEN UNIVERSITY are specifically and clearly defined and concisely expressed in the school code of the University and its graduate school. The University shows its characteristics and features in the spirit of foundation “all-round cultivation” and the educational philosophy “warm heart,” “flashing wisdom,” and “persistent effort” and aims to cultivate working people who have rich humanity and expertise while cooperating with local society. It also adheres to the Basic Act on Education and School Education Act, reviews mission, objectives, and educational objective in response to changes of social situation, and constantly takes reform measures. The spirit of foundation and educational philosophy are explained to all faculty, staff, and Board members and get their understanding and support. They are also known to students and others off campus. The University reflected its mission, objectives, and educational objective of the University into three policies (diploma policy, curriculum policy, and admission policy) and has formulated 7-year middle- and long-term plan since 2012. It organizes departments, divisions, and research courses or majors according to the mission, objectives, and educational objective.

#### “Standard 2. Learning and Teaching”

The University defines admission policy and examines it to make it clearer. According to the admission policy, the University is conducting various entrance examination. It also makes continuous effort to secure and maintain appropriate number of students in line with entrance limit. In addition, the University defines curriculum policy to organize its educational curriculum systematically and examines it to make it clearer. The University designs lecture methods and provides various learning support in cooperation with teachers. The standards for accreditation of credits and graduation requirements are defined in the school code and strictly operated. It also supports carrier and employment of students within and outside of the educational curriculum to cultivate predominant professionals. It inspects and evaluates achievement status of educational objective using lecture evaluation questionnaires of students and other surveys to send feedback to related parties. It provides supports of finance, social activities, and counseling to students and makes continuous efforts to understand opinions and requests of the students. It secured the required number of teachers needed in the standard of establishment, positioned teachers appropriately in line with regulations, actively worked on Faculty Development (FD) activities, and started examination to fulfil its liberal arts education. Educational environment and facilities are well maintained and controlled appropriately according to the number of students using them.

#### “Standard 3. Management, Admission and Finance”

The University defines objectives and regulations of the incorporated school and tries to

maintain discipline and truthfulness of the management. “Management Conference of the Incorporated School Chugoku Gakuen” plays a central role and makes continuous efforts to attain the mission and objectives of the University. The University adheres to related laws and regulations, takes care of environmental conservation, human rights, and safety, and publishes educational and financial information. The Board of Directors is working properly as a supreme decision-making body. The President controls the University to operate it and maintains a system that the President takes the leadership as a chairman of the University council. The University has a system to make smooth communication between the Board of Directors and related parties of the University and an organized bottom-up system to receive suggestions from faculty and staff. It also built organizations of the corporate business and the University and control system based on the organization regulation of the corporate business. It performs duties functionally through liaison conference of the executive office, and offers opportunities to improve faculty’s skill and ability. Furthermore, it makes continuous efforts to correct excess payment by making middle- and long-term financial plan. As a result, its financial ground is secured. the accounting procedures are conducted properly and the University is conducting accounting audit by organizing a system.

#### “Standard 4. Self-Inspection and Evaluation”

The University is conducting voluntary and autonomous Self-Inspection and Evaluation in line with the mission and objectives of the University. It defines the Code of Self-Inspection and Evaluation Committee and organizes a system to conduct it centering on Self-Inspection and Evaluation Committee in cooperation with teachers. The University also tries to conduct Self-Inspection and Evaluation at regular intervals, prepares and publishes a report annually as a general rule, conducts evidence-based Self-Inspection and Evaluation, and collects and analyzes surveys and data to understand current situation. The results of Self-Inspection and Evaluation are shared within the University and published to society by posting them on the website. The University made a system of plan-do-check-action (PDCA) cycle and is using it by mainly sending feedback of results of lecture evaluation questionnaires to teachers in teaching and by using a business report to prepare “business plan and budget” for the next year in the operation of corporate business.

In general, the University is steadily implementing education to attain its mission and objectives. In learning and teaching, the University maintains appropriate educational environment though acceptance limits of some departments have not been fulfilled year. It also provides various opportunities to understand opinions and requests of students actively including “Informal Meeting with the President” which shows that the University has a high regard for students. In management, admission, and finance, the University tries to operate it properly while trying to adhere to related laws and regulations, although there are some issues including more specific financial plan needed in the middle or long term. Self-Inspection and Evaluation is also properly conducted.

Please see a general comment of the standard for “Standard A. Establishment of Social Contribution Model in a Small-sized School in a Local City,” defined as a unique framework of the University based on its mission and goal.