

## **Shizuoka Eiwa Gakuin University (静岡英和学院大学)**

### Evaluation summary

#### **Standard 1. Mission and Objectives, etc.**

The mission and goals of the University are specifically and clearly stipulated in the University Regulations in line with its founding principles and educational principles, and concisely and comprehensibly stated in the Campus Guide (student handbooks). As objectives that need to be aimed for in order to make the University a place of glowing individuality and distinctive qualities, the “University Identity” is cited, is receiving the backing of faculty, staff and executives, and is also stipulated in the goals of human resources development and education and research for the faculty and departments. The Gakuin Sacred Verse, and University Sacred Verse that is shared between the University and Junior College, are displayed on plates all over the campus, expressing the disciplined stance of the University’s incorporated entity, and efforts are made to provide information to stakeholder and on-campus and outside of the University through its website, and PR publications of the incorporated entity and the University. The mission, goals and educational objectives, in order to respond to social missions as a higher education body, undergo suitable self-inspections and evaluations, are reflected in the medium-to-long-term plan and three policies of diploma policy, curriculum policy and admission policy, and are where necessary altered to meet the changing social circumstances.

#### **Standard 2. Learning and Teaching**

The three policies of the departments are clearly indicated as constituent parts forming the basis of the University’s individuality and distinctive quality. The varied methods for selecting entrants, the systematic organization of an educational curriculum reflecting the University’s educational objectives, educational quality assurance, awarding credits, promotion to the next school year, and certifying graduation are all interlinked with the three policies and operated. There is a learning, lifestyle and career support system in place, through collaboration between faculty and staff, and available to each and every student, including international students. The number of students in both of the University’s departments is well below total capacity, and it is therefore hoped that there will be more appropriate quota management in the future.

With regard to Faculty Development (FD), an FD Committee has been established, student questionnaires to improve tuition, peer tuition observation, and basic research into learning activities are all put to use and feedback provided towards reforming tuition content and teaching methods. Feedback is also reflected in learning guidance, and with the use of the class instruction handbook the faculty strive to appropriately implement class instruction, examinations and the evaluation of students’ achievements. The faculty organization and their posting, the University grounds and buildings are generally in a suitable state, and disaster drills in line with the self-defense fire brigade manual conducted, and the development of a barrier-free environment under way. With consideration to safety and convenience, the University is aiming at the goal of an educational and research environment appropriate to the day-to-day lives led by students.

#### **Standard 3. Management, Administration and Finance**

The various regulations are stipulated according to the articles of endowment, and as an educational institution with high morals and openness to the public the University is continuously striving to assure educational quality in compliance with laws. The Chair of the Board of Directors serves as the representative of the University's incorporated entity and the President as the head of the University. With an awareness of their leadership and the balance of bottom-up management, decision-making is running smoothly thanks to the communication between the University's incorporated entity and the University. Pursuant to the articles of endowment, executives and councilors are elected, and the Board of Councilors takes on the role of a consultative body. In order to improve the quality and ability of University staff guidelines and plans have been formulated to implement SD on a cross-university basis, and study groups for faculty and staff are held. With regard to finances, in order to achieve the missions and goals a medium-to-long-term plan is drawn up and targets stipulated, upon

which the University strives to arrive at a budget composition that will enhance the results of education. In order to optimize accounting procedures an internal audit system is in place, and audits are regularly carried out. Information on both education and finances are appropriately announced and made public on the university's website.

#### **Standard 4. Self-Inspection and Evaluation**

In order to attain the University's mission and goals the University Regulations stipulate the implementation of autonomous self-inspection and evaluation, and with the Shizuoka Eiwa Gakuin University Self-Inspection and Evaluation Regulations at its core, the Self-Inspection and Evaluation Implementation Committee has been established with the President acting as the chair. A Self-Inspection and Evaluation Report is produced, widely publicized on the University website, and independent and autonomous self-inspection and evaluation conducted in an appropriate time cycle. The University's self-inspection and evaluation had been conducted with the use of the surveys, data and materials produced by various departments as evidence, but in the 2015 academic year the University and Junior College Joint IR Committee was established, which has made it possible to conduct even more detailed surveys, data collation and analysis. With the aim of strengthening cross-university education and learning management, and reforming and improving the quality of educational and research activities in a way that maximizes the founding principles, a PDCA cycle has been established as a permanent and cross-organizational initiative, and self-inspection and evaluation is functioning.

In summary, with the University's mission, goals and educational objectives based on its founding and educational principles, and under a system composed of cross-university collaboration between faculty and staff, the University collaborates with the local Shizuoka City, and provides education with a distinctive quality. It also responds to globalization and the changing times with the admittance of international students, and makes a local and international contribution as an educational institution offering high-quality education. It is to be hoped that the 130th anniversary of the founding of the University's incorporated entity will serve as an opportunity for the systematic and steady implementation of student solicitation measure to securement full enrollment quotas.

Note that with regard to the University's unique initiatives regarding its mission and goals, the general comments on "Standard A. Social collaboration" and "Standard B. Globalization" should be referred to.