

Osaka Junior College of Music (大阪音楽大学短期大学部)

Evaluation summary

This junior college has demonstrated satisfactory compliance with the standards of the Japan Institution for Higher Education Evaluation.

Standards	Evaluation result
Standard 1. Mission and Objectives, etc.	Satisfied
Standard 2. Students	Satisfied
Standard 3. Educational Curriculum	Satisfied
Standard 4. Faculty and Staff	Satisfied
Standard 5. Management, Administration and Finance	Satisfied
Standard 6. Internal Quality Assurance	Satisfied

Good practices

- The junior college has established a broad-ranging system of scholarships and support for students, including the junior college's own original grant-type scholarships such as the Grant-type Scholarship for Students from Remote Regions; reduction/waiving of tuition fees; and subsidies, leading to the expansion and improvement of learning opportunities for students. These initiatives are worthy of evaluation.
- The junior college has a full range of facilities to achieve the educational and research objectives as a junior college of music. It also functions as a place where public lectures and performances can be held as part of social collaboration activities as well as a place for presenting learning outcomes and practical learning. These initiatives are worthy of evaluation.

Recommendations for improvement

- With regard to the existence/absence of Risk Management Committee records, the Outline of Meeting Roles and Membership stipulates that the minutes of meetings should be kept. However in actual fact minutes of meetings have not been kept since FY2020, and improvements are required.
- The Board of Directors meetings held on September 24, 2020 and June 11, 2021 were held in writing, and improvements are required.
- Improvements are required with regard to the election of directors at the Board of Directors meeting held in writing on September 24, 2020.

- Because matters that the Board of Directors refer to the Executive Committee are not stipulated in advance as provided for in Article 2 of the Executive Committee Regulations, improvements are required so that subjects for discussion are stipulated and shown in advance so as to match the actual situation.
- Because appointments of faculty members and other matters requiring a vote by the Board of Directors are instead being decided by the Executive Committee, which is a consultative body, improvements are required.
- Improvements are required regarding the holding of the Board of Councilors meeting in writing on June 24, 2021.
- With regards to the election of auditors, improvements are required concerning the selection of candidates at the Board of Directors meeting held in writing on June 11, 2021, and the approval of the appointment by the Board of Councilors meeting held in writing in June 24, 2021.
- No auditors have attended multiple Board of Directors meetings discussing important agenda items and have not expressed any opinions regarding the holding of Board of Directors and Councilor meetings in writing. Auditors cannot be said to be performing their duties appropriately, and improvements are required.
- Regardless of the fact that auditors are in attendance at Board of Directors meeting, the director for financial affairs, who was the director of the audited division, reported an auditors' audit stating that there were no problems concerning the administration or financial status of the junior college's incorporated entity, and the status of directors' execution of their duties. These points indicate that auditors are not fully fulfilling their control function, and improvements are required.
- Internal Audit Regulations stipulate that an Internal Audit Office Manager must be appointed, and within one month after the start of the academic year, the Internal Audit Office Manager must formulate an audit plan for the academic year in question and have the plan approved by the Chair of the Board of Directors. However, an Internal Audit Office Manager still has not been appointed and auditing plans are not being prepared, and improvements are required.
- In terms of administration, various situations are frequently observed in which various meeting bodies are not run and meeting minutes are not compiled appropriately, and auditors' duties are not being executed or performed appropriately. Accordingly, improvements are required to ensure appropriate execution and operations of the junior college administration based on laws/ordinances and internal regulations in order to develop and improve internal quality assurance functions.