

# AICHI TOHO UNIVERSITY (愛知東邦大学)

## Evaluation summary

**This university has demonstrated satisfactory compliance with the standards of the Japan Institution for Higher Education Evaluation.**

Standards	Evaluation result
Standard 1. Mission and Objectives, etc.	Satisfied
Standard 2. Students	Satisfied
Standard 3. Educational Curriculum	Satisfied
Standard 4. Faculty and Staff	Satisfied
Standard 5. Management, Administration and Finance	Satisfied
Standard 6. Internal Quality Assurance	Satisfied

### Good practices

- The fact that the university sets nine credos, all the faculty and staff declare their own credos, and distributes them internally and externally in printed publications is worthy of evaluation.
- The fact that the university implements IR (Institutional Research) training workshops in conjunction with other universities in order to further enrich the IR promotion system is worthy of evaluation.

### Recommendations for improvement

- Article 14 of the University Regulations state that “the prescribed credits will be awarded to students who complete courses and pass the examinations for them,” and Article 12 of the Cross-university Course Completion Regulations prescribe the types of examinations and Article 13 the method of conducting the examinations; improvements are required concerning the point that there are courses in which credits are awarded through methods other than the types of examinations prescribed in Article 12 of the Cross-university Course Completion Regulations.
- With regard to the important matters concerning education and learning that it is requisite for the opinions of the Faculty Council to be sought, there is a need for improvement regarding matters in which the President stipulates the matters without seeking the opinions of the Faculty Council.
- The President is required to stipulate the procedures for dealing with the expulsion, suspension and warning of students, and there is a need for improvements regarding the fact that the President does not stipulate these procedures.
- Regarding the admission of students in Article 93, Paragraph (2) of the School Education Act, improvements are required to the fact that an Admissions Judgment Council discusses and makes decisions although its membership includes members not affiliated to the Faculty Council and there are no stipulations about its commissioning.

- There is a need for improvements regarding the fact that this academic year's list of councilors among the lists of executives stipulated in Article 63-2 of the Private Schools Act are not made public on the website.
- The minutes of the 6th Meeting of the Board of Directors in the academic year 2021 do not record the fact that the meeting was in fact suspended immediately after opening, the actual order of the agenda is not the same as the recorded agenda, and despite this the minutes have been signed by the Chair of the Board of Directors, the minutes signatories and the auditor. With regard to this, it is important that the authenticity and invariability of minutes is secured, and improvements are required to the signing process to ensure the creation of minutes that are based on fact and about which no suspicions arise concerning their accuracy.
- The minutes of the 6th Meeting of the Board of Councilors for the academic year 2019 are dated differently from the actual date and this requires correction.
- With regard to the fact that in the minutes of the 5th Meeting of the Board of Councilors for the academic year 2021 persons other than the elected Chair and minutes signatories were recorded in the minutes and signed, it is important that the authenticity and invariability of minutes is secured, and improvements are required to the signing process to ensure the creation of minutes that are based on fact and about which no suspicions arise concerning their accuracy.
- The minutes of the 6th Meeting of the Board of Directors held in the academic year 2021, at which the auditor was appointed, have been revised, but since the appointment of an auditor was implemented improvements are required to appropriately complete the internal procedures and notify the competent authorities.
- At the 1st Meeting of the Board of Councilors in the academic year 2022, reports on business and settlement of accounts were on the agenda, but since this consisted of no more than an explanation of the state of discussions at the Board of Directors, the failure of the Chair to seek the opinions of the Board of Councilors as stipulated in Article 46 of the Private Schools Act requires correction.
- The articles of endowment stipulate that “the minutes shall be signed or impressed with the seal of the councilors and the auditor in attendance, or signed by the Chair and two or more mutually elected councilors from among the councilors in attendance as well as the auditor in attendance.” However, the auditor has not once signed the minutes and this point requires improvement.
- With regard to the operation, administration and minutes of Meetings of the Board of Directors and Boards of Councilors important to university operation, confirmation regarding laws and regulations and articles of endowment is inadequate, and there is a partial malfunction of internal quality assurance, both of which require improvements.